



## Accreditation Fee Schedule

The ICAC is a largely volunteer organization that was established to provide certification accreditation to small and mid-sized certification programs at an affordable cost. Our fees are designed to be as low as possible while still providing enough revenue to maintain a bare-bones administrative infrastructure.

### Initial Accreditation Fees include:

- US \$ 800 One-Time Application Fee
- US \$2,200 On-Site Assessment Fee

In most cases, the site evaluation team will consist of two individuals traveling to your site. The evaluation will (again, in most cases) take one to two days. Additionally, you will be asked to pay the travel and accommodation costs for the evaluation team. We will work with your organization to minimize these travel costs in whatever ways are practical. If unusual circumstances exist that may substantially increase the scope of the evaluation or costs associated with the site visit – a larger evaluation fee may have to be negotiated between ICAC and the applicant.

### On-Going Accreditation Costs:

- US \$ 200 ICAC Annual Membership
- US \$ 2,000 Renewal or Surveillance Evaluation Visit (estimated cost, required every 5 years or if program changes substantially)

Compare our services and fees...	ICAC	Other Accreditation Bodies
Evaluates certification programs to ISO/IEC 17024	Yes	Yes
Operates accreditation processes to ISO/IEC 17011	Yes	Yes
Accreditation recognized by various industry and governmental agencies	Yes	Yes
Requires extensive certification program background from evaluation team	Yes	Yes
Pre-Assessment Interview	Free	\$1,250 plus expenses
Application Fee	\$800	\$3,000
Initial On-Site Evaluation Visit	\$2,200*	\$5,000*
Review of Corrective Actions	Free	\$1,250 per day (1 day minimum)
Annual Surveillance Fee (review of self-reporting documentation)	Free	\$1,250 per day (1 day minimum)
On-Site Surveillance Fee (Required in 1st and 3rd year of accreditation)	\$1,000	\$1,250 per day (per assessor)
Annual "Membership" Fee	\$200	\$2,500 to \$20,000 **
Appealing an Accreditation Decision	Free	\$1,000
Cost of additional similarly administered certification programs	Free	Fees for services may apply to each certification program individually

\*Most other accreditation bodies charge \$1,250 per day per assessor, plus expenses. ICAC provides two assessors for two days. So this is a best estimate (excluding travel costs which are assumed to be similar), but may be more or less based on the size of the team and the size of the organization evaluated.

\*\*The largest national accreditation organization charges an annual fee based on the budget size of the organization. Those under \$250,000 in annual revenues pay \$2500 per year, \$250,000 – \$500,000 pay \$3,000 annually, \$500,000 to \$1 million pay \$4,000, \$1 million – \$2 million pay \$6,000, \$2 million – \$4 million pay \$10,000, \$4 million – \$6 million pay \$16,000 and those over \$6 million pay \$20,000 per year.